

Budget & Actuals 2015-2016/2016-2017

	annual/ biennial	2015-2016 BUDGET	2015-2016 ACTUALS	2016-2017 BUDGET	2016-2017 ACTUALS	2017-2018 BUDGET	NOTES
OPENING BALANCE							
Current account		4,602.08	4,602.08	1,000.00	5,381.30	1,357.46	
Business reserve account		38,431.86	38,431.86	28,958.94	32,741.52	38,662.80	
Cash (held in EUROS)		-2.83	0.00	0.00	0.00	0.00	Debt of 2.83 EUROS written off
TOTALS		43,031.11	43,033.94	29,958.94	38,122.82	40,020.26	
INCOME							
TAYLOR & FRANCIS ROYALTIES TTTP MEMBERSHIP FEES	A	12,500.00	14,295.82	12,500.00	15,835.38	15,900.00	
	A	7,500.00	7,346.17	7,500.00	6,704.05	6,500.00	
BIENNIAL CONFERENCE ORGANISER	B	0.00	0.00	0.00	0.00	4,000.00	Conference organiser contribution of £4,000 (historical contribution - waived from 2009 to 2015 in favour of included Conference book) reinstated for 2017 and
BALANCE BRAGA BIENNIAL CONFERENCE 2011 + REGIONAL CONFERENCE 2014	X	15,951.46	15,951.46	0.00	0.00	0.00	This was an one-off transfer to pay for BRAGA conference book and expenses - not expected to repeat
TTTP DONATION OUTSTANDING TTTP ARTICLE AWARD	B	500.00	500.00	0.00	0.00	500.00	TTTP donation to be confirmed for 17/18
INTRESTS	A	15.00	13.84	15.00	10.90	10.00	
MISCELLANEOUS RECEIPTS e.g. NZ book sale; Book royalties		0.00	101.39	0.00	325.00	325.00	£325 contribution from T&F to TTTP dinner at AERA; tbc. For 17/18
TOTALS		36,466.46	38,208.68	20,015.00	22,875.33	27,235.00	
EXPENSES							
ADMINISTRATOR (12*350)		4,200.00	4,200.00	4,200.00	4,200.00	4,200.00	
OPERATING COSTS ADMINISTRATION		1,990.00	1,660.44	1,050.00	1,136.10	1,400.00	
STATIONERY	A	250.00	28.55	250.00	78.77	80.00	
POSTAGE	A	150.00	239.24	150.00	49.89	50.00	Charges expect to remain at this level as more than one payment method provided by WorldPay inc. annual PCI compliance
STREAMLINE	A	350.00	364.09	350.00	695.50	650.00	New bookmarks required for 2017/2018
BROCHURES	B	700.00	924.00	0.00	0.00	500.00	
WEBSITE	A	200.00	104.56	200.00	71.94	0.00	Expenses for Independent External Examiner were postponed to 16/17 (examined accounts for 14/15 & 15/16 in 16/17); accounts 16/17 to be examined in 17/18
MISCELLANEOUS	A	940.00	0.00	100.00	240.00	120.00	
EC & ADMINISTRATION - BUSINESS TRAVEL	A	500.00	849.04	500.00	180.34	500.00	Fixed Costs according to MoU
TAYLOR & FRANCIS	A	11,000.00	8,678.25	11,000.00	10,000.00	10,000.00	Estimated travel and subsistence cost for Executive and Administrator for Salamanca 2017 conference
TRAVEL + SUBSISTENCE BIENNIAL CONFERENCE	B	8,500.00	6,719.30	0.00	0.00	3,000.00	
EXECUTIVE (CHAIR - SECRETARY - TREASURER - ADMINISTRATOR)	B	500.00	530.50	0.00	0.00	500.00	
TTTP ARTICLE AWARD	B	400.00	281.46	0.00	0.00	200.00	Engraved tokens for award winners + flowers
OTHER AWARDS + OTHER COSTS NZ CONFERENCE	B	3,400.00	2,950.00	0.00	0.00	4,000.00	Actual expenditure cfr. received applications + bursaries granted for 17/18
TRAVEL BURSARIES FOR BIENNIAL CONFERENCE	B	0.00	0.00	0.00	0.00	0.00	Proposal to skip this item, since there was no demand for such bursaries for the last 2 regional conferences (Estonia, November 2014 and Cyprus, February 2015)
TRAVEL BURSARIES FOR REGIONAL CONFERENCES	B	0.00	0.00	4,000.00	2,022.00	4,000.00	Proposal to limit number of regional conferences to 1 per two-year term - on principle in the other year then the biennial conference. Proposal as well to limit budget for 1 conference from £ 6,000 to £ 4,000. Argument: expenditure for each of the 2 most recent
BRAGA 2011 BIENNIAL CONFERENCE + 2014 REGIONAL CONFERENCE	X	15,951.46	15,319.64	0.00	0.00	0.00	This was an one-off transfer to pay for BRAGA conference book and expenses - not expected to repeat
REGIONAL CONFERENCES	B	0.00	0.00	4,000.00	2,022.00	4,000.00	2015-16: 2 postponed grants + 2 new grants (call Autumn 2014); 1 grant payment postponed to 16/17 - 2 grants (£1000 each) paid in 17/18
COLLABORATIVE RESEARCH GRANTS	B*	2,000.00	1,476.84	0.00	500.06	1,000.00	No AERA expenses expected for 17/18
SYMPOSIA	A	1,000.00	214.33	1,000.00	1,338.74	0.00	Possible charge re to legal status; UIA or similar events: contributions to workshops etc.
RESERVE - UNEXPECTED EXPENSES	A	500.00	240.00	500.00	1,600.65	3,000.00	
TOTALS		49,941.46	43,119.80	22,250.00	20,977.89	31,800.00	Average expenses (ex. 14/15 re. BRAGA) £23,000.00
(EXPECTED) CLOSING BALANCE							
Current account		1,000.00	5,381.30	1,000.00	1,357.46	1,500.00	
Business reserve account		28,958.94	32,741.52	26,723.94	38,662.80	33,955.26	
CASH held in EUROS		0.00	0.00	0.00	0.00	0.00	
TOTALS		29,958.94	38,122.82	27,723.94	40,020.26	35,455.26	